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## BACKGROUND

- Dana-Farber Cancer Institute (DFCI) has multiple satellite sites in the communities throughout Massachusetts and New Hampshire.
- While the satellites practice under the DFCI license and follow DFCI policies, the staff verbalized they felt a disconnect from the Boston campus as it pertains to the workflows and practices.
- The DFCI Boston campus has disease specific units, while the satellites are generalized cancer diagnoses and hematology diagnoses.



**Figure 1.** Map of Dana-Farber Cancer Institute Satellite Sites

## PURPOSE

Purpose of the “Sharing Hints: Best Practice for Satellite Infusion RNs” committee is to share richness of talent and expertise, unique to a community practice that supports best practices and workflows.

## METHODS

- Through multiple discussions with the infusion nurses throughout the satellites, the decision was made to develop a committee inclusive of infusion nurses to represent the satellite locations.

## METHODS, cont.

- The committee meets once a month via conference call. The agenda is based on items identified by the infusion nurses.



**Figure 2.** Sharing Hints Conference Call Agenda Items

- Practice questions, quality concerns and policy interpretations that transpire from the committee’s monthly meetings are shared with Boston nursing colleagues through existing standing meetings.
- The clinical specialist will then report back to the committee the results of the discussion with Boston colleagues or possible policy and practice changes that result as part of concerns raised by the satellite nurses via the Sharing Hints committee.
- Several practices have been shared among the sites, these include hypersensitivity notesheets, patient teach checklists, primary nursing assignments, and shared care guidelines.
- Shared care patients are patients who are followed by the Boston campus and also receive supportive care at one of the satellite locations (IV Fluid, Neulasta, Blood).

## RESULTS

- The committee initially met in April 2017, totaling 6 meetings to date.
- The meeting agenda and minutes are compiled and disseminated at each satellite location via monthly staff meetings.
- Additionally, the information is disseminated through an email titled “Top 10” which highlights minutes of Sharing Hints adding highlights from other committees dictating practice and policy.

“The Sharing Hints workgroup is very helpful with **opening up the connection from Boston to Satellites and Satellites to Boston.**”

- Londonderry Staff

“**This has been a great forum to revisit changes in practice to determine if there needs to be additional follow-up or education.**”

- DFCI Clinical Specialist

“**Excellent forum for infusion RN colleagues, over multiple campuses, to reflect on evidence-based, best practices**”

- St. Elizabeth’s RNs

“While we utilized DFCI policies, there were areas of interpretation, **this workgroup has assisted with standardizing these in practice.**”

- Staff Development

**Figure 3.** Staff Feedback on Workgroup Impact

## CONCLUSIONS

- The practice changes that the committee has changed include, waste disposal standardization, review of initial nursing assessment, and primary nursing assignments.
- The staff now report feeling more connected to DFCI Boston and report the committee very helpful.
- DFCI Boston has also on the reciprocating connection, in suggestions from the satellites.